

MONADNOCK BIBLE CONFERENCE CENTER

Summer Employment Application 2012

Dear Applicant,

Thank you for your desire to invest your life in God's work through the ministries of Monadnock. Please carefully read through this application packet and be sure to complete the required steps in a timely fashion. At Monadnock we look to hire young people who first and foremost share a passionate heart for God and desire to be a Christ-like servant leader. Your application is just one way we get to know those who will be a part of our team each summer. We have a few suggestions that will help you greatly in your pursuit of summer ministry at MBC.

1. Make a radical commitment to prayer and growing deeper in your walk with Jesus. Ministry does not begin with the first day of camp. Previous church and ministry involvement is a key element we consider when evaluating applicants.
2. Volunteer at MBC for a weekend. Almost all of our summer staff and many of our full time staff first experienced MBC from the inside by volunteering. To learn more about our volunteer program and available dates contact our Registrar Sue Williams at 603-532-8321. With many qualified applicants we often choose those we have grown to know through our volunteer program before other applicants.
3. **Don't wait to send in your application. The sooner you send in your application the better. We begin hiring staff in the fall of each year and aim to have 80% of our staff in place by January. Many great applicants miss out because we don't hear from them until April or May.**
4. We hire staff for positions including counselors, kitchen staff, lifeguards, and maintenance. List the areas of work that interest you, and make sure to list your preference.

If you have any questions please feel free to contact me at 603-532-8321 (ex. 105) or at nate@monadnockbible.org

In Christ,

Nate Cook
Program Manager: Adult, Family, and Youth Ministries



MONADNOCK BIBLE CONFERENCE CENTER

Summer Employment Application 2012

OFFICE USE	
Date Rcvd:	/ /
Status Sent	/ /
Decision Sent	/ /

RETURN TO: Summer Staff, Monadnock Bible Conference, PO Box 70, Jaffrey, NH 03452-0070
Voice: 603-532-8321 Fax: 603-532-4277 Email: megan@monadnockbible.org

Drawing those we serve to relationship with Christ by meeting physical, emotional and spiritual needs

PERSONAL DATA	
Name: _____	
Last	First M
Home Address: _____	
Street/Box	City/State/Zip
Email Address: _____	
Home Phone: _____ Mobile Phone (Optl): _____	
Date of Birth: _____	
PLEASE FILL OUT THE FOLLOWING IF YOU ARE IN COLLEGE AWAY FROM HOME:	
School Address: _____ School Phone: _____	
Street/Box	City/State/Zip
Where should we send correspondence () Home () School	

DESIRED POSITION: _____
IF YOU ARE WILLING TO WORK IN MULTIPLE AREAS PLEASE BE SURE TO LIST YOUR PREFERENCE
DATES AVAILABLE: _____ to _____
If you are not available for any dates, please list and explain: _____

CAMP & MINISTRY EXPERIENCE: (please describe in detail) _____

CERTIFICATIONS: (Check any that apply)
<input type="checkbox"/> Lifeguard: Expiration Date _____ Years Certified: _____
<input type="checkbox"/> WSI: Expiration Date _____ Years Certified: _____
<input type="checkbox"/> CPR: Expiration Date _____ List type of CPR: _____
<input type="checkbox"/> Other (list): _____ Expiration Date (If Applicable): _____
<input type="checkbox"/> Other (list): _____ Expiration Date (If Applicable): _____

SPECIFIC SKILLS YOU CAN TEACH: _____

APPLICANT'S STATEMENT

I understand that false or misleading information given in my application or interview(s) may disqualify me from being employed by MBC.

I understand that, if I am offered a position, it will be offered on condition that my employment shall be at will. I understand and agree that my employment may be terminated by MBC at any time, with or without cause, and with or without notice, at the option of MBC or myself. I understand that by applying, I am not committing myself to a staff position. If accepted for a staff position, I will then have the opportunity to decline or accept employment.

I understand that MBC does not allow any of its summer staff to be involved with use of tobacco including smoking, drinking alcoholic beverages, or using illegal drugs while employed by MBC. I promise to do my utmost to uphold the high standards, morals, and values of the Christian life in my work and personal life.

In the event of my employment by MBC, I understand that a criminal background check will be performed on me, and that I am required to abide by all rules and regulations, as stated in the Staff Manual. Failure to do so may result in my release.

Signature: _____ Date: _____

ESSAY QUESTIONS

Please answer ALL questions thoroughly on a separate piece of paper, typed or neatly written.

If you are a FIRST YEAR APPLICANT, answer these questions:

1. Describe your involvement with your home church.
2. What role does God play in your life?
3. Describe how you grow best in your relationship with God.
4. How would you explain to someone what it means to be a Christian? How did you become a Christian?
5. What is the purpose of a Christian Camp?
6. Is such a purpose important to you and to your life? Why or why not?
7. What are your biggest struggles in life?
8. What does it mean to be a servant leader?
9. What do you hope to gain personally by serving at a Christian camp this summer?

If you are a PAST STAFF MEMBER of Monadnock or another camp, answer these questions:

10. How has your experience at camp last summer affected your life this past year?
11. What was the biggest lesson that you learned at camp last summer?
12. Describe how you grow best in your relationship with God.
13. What does it mean to be a servant leader?
14. What are your biggest struggles in life?
15. What do you hope to gain personally by serving at a Christian camp this summer?
16. Describe something that God has revealed to you this past year (September to present).

REFERENCES: (providing a stamped and pre-addressed envelope will help encourage a quick response from your references. You will not be considered for a position until we have received all three references. Personal references should be from an adult that knows you well (i.e), an adult at church, an employer, a schoolteacher or professor). To check on the status of your references email nate@monadnockbible.org. **If you are a returning MBC Summer Staff Member no references are required.**

Pastoral

Name: _____ Church Name: _____ Phone #: _____

Personal #1

Name: _____ Church Name: _____ Phone #: _____

Personal #2

Name: _____ Church Name: _____ Phone #: _____

LEGAL QUESTIONS (very important, read carefully!)

Have you ever been accused of, convicted of, or discharged for ANY physical or sexual abuse activity?

- Yes (please describe on another sheet of paper)
 No

Have you ever been charged with or convicted of a crime?

- Yes (please describe on another sheet of paper)
 No

Signature: _____ Date: _____

Please check appropriate boxes:

ATTITUDE	Not Known	Poor	Below Average	Average	Above Average	Excellent
Teachable						
Adaptability						
Punctuality						
Conscientiousness						
Integrity						
How does the applicant respond to authority?						

SPIRITUAL	Not Known	Poor	Below Average	Average	Above Average	Excellent
Spiritual Maturity						
Knowledge of the Bible						
Fruitful Witness for Christ						
Consistency of Testimony						
Apparent Desire for Christian Growth						
To your knowledge, is the applicant involved in Christian related activities?						

MATURITY	Not Known	Poor	Below Average	Average	Above Average	Excellent
Well-rounded interests						
Common sense and judgment						
Social Poise						
Tactfulness						
Outgoing personality						
Please circle the phrase that best describes the applicant Shy & Withdrawn Reserved Outgoing Extrovert Average						

PERSONALITY:	Not Known	Extreme	Very	Average	Not Very	Never
Irritable						
Discouraging						
Anxious, worrisome						
Moody						
Often Depressed						
Inclined toward exclusive and absorbing friendships (i.e., crushes)						
Domineering						

On occasion, it has been helpful to contact the pastor of a particular staff person. These instances may involve spiritual life decisions, experiences, or life-related matters. Are you able/willing to be this contact? **YES NO**

Signature: _____ Date: _____

Please check appropriate boxes:

ATTITUDE	Not Known	Poor	Below Average	Average	Above Average	Excellent
Teachable						
Adaptability						
Punctuality						
Conscientiousness						
Integrity						
How does the applicant respond to authority?						

SPIRITUAL	Not Known	Poor	Below Average	Average	Above Average	Excellent
Spiritual Maturity						
Knowledge of the Bible						
Fruitful Witness for Christ						
Consistency of Testimony						
Apparent Desire for Christian Growth						
To your knowledge, is the applicant involved in Christian related activities?						

MATURITY	Not Known	Poor	Below Average	Average	Above Average	Excellent
Well-rounded interests						
Common sense and judgment						
Social Poise						
Tactfulness						
Outgoing personality						
Please circle the phrase that best describes the applicant Shy & Withdrawn Reserved Outgoing Extrovert Average						

PERSONALITY:	Not Known	Extreme	Very	Average	Not Very	Never
Irritable						
Discouraging						
Anxious, worrisome						
Moody						
Often Depressed						
Inclined toward exclusive and absorbing friendships (i.e., crushes)						
Domineering						

On occasion, it has been helpful to contact references. These instances may involve spiritual life decisions, experiences, or life-related matters. Are you able/willing to be this contact? **YES NO**

Signature: _____ Date: _____

MONADNOCK BIBLE CONFERENCE (MBC)

Personal Reference

OFFICE USE

Date Rcvd: / /

Status Sent / /

RETURN TO: Summer Staff, Monadnock Bible Conference, PO Box 70, Jaffrey, NH 03452-0070

Voice: 603-532-8321

Fax: 603-532-4277

Email: mbc@monadnockbible.org

PART ONE: To be completed by the applicantName: _____ Phone #: _____
Last First M

Desired Position: _____

PART TWO: To be completed by the reference:

Dear Reference,

The person above has submitted an application for a position on the Summer Staff of Monadnock Bible Conference. To know this person better, we would appreciate your honest and candid comments. Your insight, particularly in Christian life, is very valuable to us and your time will help us evaluate the applicant. All references are held in confidence. PLEASE WRITE CLEARLY! Thank you.

Name: _____ Phone #: _____
Last First MAddress: _____
Street/Box City/State/Zip

Relationship: _____

5. How long have you known the applicant? In what capacity? _____

6. Please comment on the applicant's ability to get along with others? _____

3. Would you feel comfortable if your own child were placed under the direct charge, influence and care of this person? **YES NO** If no, please explain. _____

4. Are there any traits or tendencies that you feel might reduce the effectiveness of the applicant in this position?

5. Please comment on this person's Christian life (i.e. maturity, experience, lifestyle, and church attendance).

6. Does the applicant have any outstanding abilities (i.e., administrative, teaching, speaking, musical, athletic, etc.)?

7. To your knowledge, has the applicant ever used narcotics or drugs not prescribed by a physician? **YES NO** If yes, please explain. _____

8. Additional Comments: _____

Please check appropriate boxes:

ATTITUDE	Not Known	Poor	Below Average	Average	Above Average	Excellent
Teachable						
Adaptability						
Punctuality						
Conscientiousness						
Integrity						
How does the applicant respond to authority?						

SPIRITUAL	Not Known	Poor	Below Average	Average	Above Average	Excellent
Spiritual Maturity						
Knowledge of the Bible						
Fruitful Witness for Christ						
Consistency of Testimony						
Apparent Desire for Christian Growth						
To your knowledge, is the applicant involved in Christian related activities?						

MATURITY	Not Known	Poor	Below Average	Average	Above Average	Excellent
Well-rounded interests						
Common sense and judgment						
Social Poise						
Tactfulness						
Outgoing personality						
Please circle the phrase that best describes the applicant Shy & Withdrawn Reserved Outgoing Extrovert Average						

PERSONALITY:	Not Known	Extreme	Very	Average	Not Very	Never
Irritable						
Discouraging						
Anxious, worrisome						
Moody						
Often Depressed						
Inclined toward exclusive and absorbing friendships (i.e., crushes)						
Domineering						

On occasion, it has been helpful to contact references. These instances may involve spiritual life decisions, experiences, or life-related matters. Are you able/willing to be this contact? **YES NO**

Signature: _____ Date: _____